

El Camino Real Charter High School Board
5440 Valley Circle Blvd. Woodland Hills, CA 91367 (818)595-7500

BOARD MEETING MINUTES

PRINCIPAL'S CONFERENCE ROOM

Wednesday, January 15, 2014

4:00 pm

CALL TO ORDER: The meeting was called to order by Shukla Sarkar at 4:05.

ROLL CALL: Board members present: Shukla Sarkar, Jeff Falgien, Obie Slamon, Pat Valentine, Jackie Keene. Also present: Dave Fehte, Marshall Mayotte, Terri Keas and parent Milan Vukovic.

SECRETARY'S REPORT AND APPROVAL OF MINUTES:

CHAIRPERSON'S REPORT: none

FINANCIAL REPORT:

Approval of 990 Tax Return:

The 990 Tax Return was reviewed by Marshall Mayotte and ExED. Tied to the Financial Statement and reviewed last month and reviewed by the Treasurer. The \$3.35M does not include the reserve for lifetime benefits or the planned capital expenditures.

MOTION: (Moved: J. Falgien/Seconded: O. Slamon) to approve the 990 Tax Return.

APPROVED: unanimous

Approval of the November check register:

Jackie Keene inquired about the "cc" references on the check register. Marshal stated that refers to the specific credit card used for that purpose. There are no more AMEX listings which did not reflect specific items purchased and required going back to the individual statements to break down the purchases. The goal is to break it down with specifics for accuracy for the accounting codes.

MOTION: (Moved: J. Falgien/Seconded: P. Valentine) to approve the November check register.

APPROVED: unanimous

Approval to purchase up to \$500,000 in CD's:

We are currently earning 1% on the funds we have deposited at the bank. Marshall is asking for approval to purchase up to \$500,000.00 in CD's @ 3% for a ten-year term. Marshall is working with Kim Rodriguez on an investment policy.

MOTION: (Moved: J. Falgien/Seconded: P. Vastenhold) to approve to purchase up to \$500,000 in CD's at 3% for a ten year term.

APPROVED: unanimous

Approval of CBO Contract:

Discussion will take place in a Closed Door session after the meeting.

Approval of the RFP-R-14017 plan:

The plan is to spend \$36 - \$51M on expansion on the four vacant LAUSD school sites. Voting on this does not approve the RFD submittal, it only allows us to move forward on the proposal – it is not a commitment. The District will make a decision on the vacant school sites in March.

MOTION: (Moved: J. Falgien/Seconded: O. Slamon) to approve the RFP plan.

APPROVED: unanimous

Business Update:

The projection for this year (2013-2014) is a net income of \$4M. This number is different from ExED's numbers because ExED removed a revenue source of \$756,000 (other state revenue) – they zeroed out Common Core. We could receive more revenue on Free and Reduced & ELA.

Gov. Brown says school could receive a 10% increase. That would be averaged over 2 years and in reality would be more like 1- 3% for us.

We will need to address the Local Control Accountability Plan in March.

The EPA project (using Prop 30 funds) estimate is \$3.5M. This would need to be subtracted from the \$4.5M so our actual income would be \$1M.

We need to show a breakdown of all Student Body clubs and sports in the budget. We need to create an accountability plan and we need staff and teachers' input. Marshall will supply the template and a committee needs to be created. Parent groups representing various student groups have set up their own accounts using our federal tax ID number without our knowledge or consent. We need to set policies, contracts, etc. and work with our attorneys.

We want to create an open architecture plan for our employees' 403(b)'s which would take the broker commissions and fee structures out of the picture so our employees can see better returns. This would also give us the option to address any CalSTRS/CalPERS shortages in the future.

We are trying to find out if we are eligible to apply for Prop. 39 funds since LAUSD has already done so.

We need to work on establishing a Retiree Benefits Trust. We want to create a health and welfare plan for our employees because we've seen a degradation of benefits through the Affordable Healthcare Act - our employees have lost access to UCLA, Cedars Sinai and some of their doctors.

We're moving forward on our contract with UTLA.

PUBLIC COMMENT: none

COMMITTEE REPORTS: none

OLD BUSINESS: none

NEW BUSINESS: none

PRINCIPAL'S REPORT:

Mr. Fehte reported that the last three days of school in December were finals, then three weeks off for Winter Break. 20-week report cards were mailed home on Dec. 20th. Attendance the first three days of the new semester was good.

He and Marshall met with the attorney today on the ECRCHS contract with UTLA. There are several key issues to address in the contract: salary schedules, bonuses, teacher evaluations, tenure, seniority and the two-year probation period for new teachers. The contract needs to be approved by our UTLA Rep Karen Ritchie. Additional benefits offered by UTLA (such as legal help, etc.) is available to our teachers through the Charter Schools Assoc.

Mr. Fehte announced that our Special Ed Asst., Linda Kitay, unexpectedly passed away over the weekend. When several employees couldn't reach her over the weekend and she didn't show up for work Monday morning, Mr. Fehte sent our school police officer, TJ, to her home. She was found deceased in her home. The police think that it may have been a heart attack – no foul play is suspected.

Board member Larry Rubin arrived at 4:57pm.

The general meeting was adjourned by Shukla Sarkar at 4:58.

The Board continued in Closed Session to discuss the CBO contract.

Respectfully submitted by Terri Keas.