

El Camino Real Charter High School Board
5440 Valley Circle Blvd. Woodland Hills, CA 93167 (818)595-7500

MEETING MINUTES
Wednesday, March 19, 2014
4:00 pm

CALL TO ORDER: The meeting was called to order by President Shukla Sarkar at 4:02pm.

ROLL CALL: Board Members present: Shukla Sarkar, Jeff Falgien, Obie Slamon, Peter Vastenhold, Jackie Keene, and Pat Valentine, establishing a quorum.

Also present: Principal Dave Fehte, CBO Marshall Mayotte, Terri Keas and visitors Melanie Horton and Howard Spike.

Absent: Larry Rubin

APPROVAL OF MINUTES: The Minutes of the Board Meetings on February 19, 2014 and the Special Meeting on March 12, 2014 were approved.

PRESIDENT'S REPORT: Shukla stated she will save her report for next month since there is so much business to attend to on this agenda. She will wait until next month's meeting to report on the CCSA Conference she attended earlier this month.

FINANCIAL REPORT: Marshall discussed the Common Core Expenditure Plan and explained that our one-time allotment of funds will be \$756,825. He outlined ECR's plan to spend \$586,825 on technology and building new computer labs so common core state assessments can be administered on computers. \$20,000 will be spent on Staff Development and the remaining \$150,000 will be spent on instructional materials.

Marshall informed the Board of plans to form a partnership with UCLA that would offer classified staff the opportunity to take one approved class per quarter to keep up with changes in technology and improve their professional skills. Classes would be paid for by ECRCHS but employees would take them on their own time.

Marshall requested approval of the Education for Homeless Children/Students in Transition Policy. ECRCHS's policy follows LAUSD's Homeless Policy.

MOTION. A motion was made by Jeff Falgien and seconded by Obie Slamon to approve the ECRCHS Homeless Children/Students in Transition Policy.

Vote: Ayes: J. Falgien, O. Slamon, P. Vastenhold, J. Keene, P. Valentine

Nays: none

MOTION PASSED

Marshall requested Board approval on the Leonis lease between ECRCHS and LAUSD of the property at 5445 Manton St. (Alternative School). The rent is \$72,000 for the term of the lease ending June 30, 2016. We can occupy the property as long as we continue the alternative school program.

MOTION. A motion was made by Jeff Falgien and seconded by Pat Valentine to approve the ECRCHS Leonis lease .

Vote: Ayes: J. Falgien, O. Slamon, P. Vastenhold, J. Keene, P. Valentine

Nays: none

MOTION PASSED

Marshall requested approval to transfer an additional \$1MM from the PWB operating account into interest bearing CD's for no more than a 7 year term.

MOTION. A motion was made by Jeff Falgien and seconded by Obie Slamon to transfer \$1MM into interest bearing CD's for a maximum term of 2 years.

Vote: Ayes: J. Falgien, O. Slamon, P. Vastenhold, J. Keene, P. Valentine

Nays: none

MOTION PASSED

Marshall requested approval of the January check register.

MOTION. A motion was made by Jeff Falgien and seconded by Peter Vastenhold to approve the January check register.

Vote: Ayes: J. Falgien, O. Slamon, P. Vastenhold, J. Keene, P. Valentine

Nays: none

MOTION PASSED

Marshall reviewed the 2nd Interim Financials prepared by ExED. They are projecting a \$3.4MM net income for the year, but it might actually be as little as \$3.2MM. We have not needed to use our line of credit yet.

Board member Larry Rubin arrived at 4:45pm.

Marshall discussed the underfunded pensions (CalSTRS and CalPERS) and how the projected estimated increases in employer contributions would affect the budget.

Marshall discussed the need to plan for salary increases that should at a minimum cover the increase of the cost of food.

Proposition 30 provides a temporary increase in revenue. The cost of substitutes due to teachers' sick time in 2012-13 was \$751,941 compared to \$531,918 in 2011-12. That's an increase in cost in one year of \$220,024. Student attendance decreased resulting in a reduction of income of \$57,600 in the 2012-13 school year compared to 2011-12. The goal of bonuses was to ask teachers to not abuse their sick time and to encourage their students to observe attendance policies and increase attendance and to share some of the savings with the staff. Unused funds would be saved for school improvement and retiree health benefits. The savings on substitute cost and increase in revenue this year over last is currently \$380,000.

Marshall reported that he is working on a new ERP system that will encompass purchasing, HR, and payroll. He is also working on retiree benefits, health care benefits, the contract with UTLA which has been reviewed by the lawyers and now will be discussed with our UTLA Rep Karen Ritchie, contractors and creating a development plan. ECRCHS will eligible to apply for Prop 39 funds as a separate entity from LAUSD even though LAUSD has also applied for Prop 39 funds. Marshall would like to open a debate on 401K's vs. 403(b)'s and TSA's because of the high commissions employees incur.

PUBLIC COMMENT: Howard Spike addressed the Board requesting salary compensation for the years he worked as an administrator outside of LAUSD.

COMMITTEE REPORTS: none

OLD BUSINESS: none

NEW BUSINESS: Jackie Keene reminded the Board there will be an open discussion webinar on the topic of evaluating principals on Thursday, March 20, 2014 at 2pm.

PRINCIPAL'S REPORT: Mr. Fehte reported that LAUSD has agreed to re-roof our campus at their expense. That will allow us to move the solar panels from the parking lot to the rooftop.

ECR will be receiving \$150,000 from a Microsoft settlement.

LAUSD is currently in the process of wiring ECRCHS for wifi and the project should be completed in the next 60 days.

ECRCHS is on the list to receive 3700 IPADS for students and teachers from LAUSD.

CAHSEE testing took place on Tuesday and Wednesday.

ECRCHS' Boys' Basketball won the L.A. Division 1 Championship.

ADJOURNMENT: The meeting was adjourned by Shukla Sarkar at 5:20pm. and the Board went into Closed Session to discuss a personnel matter.

The Closed Session was adjourned by Shukla Sarkar at 5:42pm.

Respectfully submitted by Terri Keas.