

El Camino Real Charter High School Board
5440 Valley Circle Blvd. Woodland Hills, CA 93167 (818)595-7500

MEETING MINUTES
Wednesday, May 21, 2014
4:00 pm

CALL TO ORDER: The meeting was called to order by Treasurer Jeff Falgien at 4:05pm.

ROLL CALL: Board members present: Jeff Falgien, Obie Slamon, Pat Valentine and Peter Vastenhold. Also present were Principal Dave Fehte, CBO Marshall Mayotte, Terri Keas and visitors Milan Vucovich, James Delarme, ECRCHS student Eli Moreh and parent Mitra Moreh.
Absent: Shukla Sarkar, Larry Rubin and Jackie Keene

APPROVAL OF MINUTES: The Minutes of the May 7, 2014 meeting were reviewed by the members of the Board and approved.

PRESIDENT'S REPORT: Shukla Sarkar was absent from the meeting, hence no President's report.

Jackie Keene arrived at 4:12pm.

FINANCIAL REPORT:

MOTION: A motion was made by Pat Valentine and seconded by Peter Vastenhold to approve issuing an additional America Express Gold card to be used for the international student program.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Obie Slamon and seconded by Pat Valentine to approve a Home Depot credit card/revolving line of credit with a \$500.00 limit for the Woodshop teacher.

AMENDED MOTION: A motion was made by Obie Slamon and seconded by Peter Vastenhold to amend the prior motion to include approval of a Lowe's credit card/revolving line of credit with a \$500.00 limit for the Woodshop teacher, in addition the approval of the Home Depot Credit card/revolving line of credit.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

PUBLIC COMMENT: (Taken out of order) Parent Mitra Moreh addressed the Board members to request that they intervene with teacher Mrs. Greene and request her to give her son

Eli, a senior, a passing grade in her AP Gov't. class. Both she and her son pleaded his case. Acting President Jeff Falgien stated that the Board would review the situation and respond in writing within 48 hours.

FINANCIAL REPORT (con't.):

MOTION: A motion was made by Jackie Keene and seconded by Obie Slamon to approve to start a search for a corporate controller, who would be responsible for the day-to-day internal controls and oversee financial aspects of ECRCHS, at a pay rate of approximately \$78,000.00 annual salary, plus possible educational adjustment, comparable to salary scale of the Marketing Director position and the STEAMS Director position.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Peter Vastenhold and seconded by Obie Slamon to approve the addition of Charles Schwab as an optional 403(b) vendor. ECRCHS currently offers five vendors. This option would offer an additional vendor which is easier for employees to use and would charge employees smaller fees.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Obie Slamon and seconded by Peter Vastenhold to add Charles Schwab as a 457 vendor to offer an additional option to employees.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Obie Slamon and seconded by Jackie Keene to approve the March check register.

MOTION: A motion was made by Obie Slamon and seconded by Pat Valentine to offer a UCLA Extension program, on a trial basis for 2014-15, to the classified staff to take one approved class per quarter to keep up with changes in technology and professional skills. If an employee quits or does not pass a class, he/she would be shut out from taking another class for one year. The cost of the class would be paid by ECRCHS. Employee would be responsible for the cost of textbooks or any additional materials and classes would be taken on the employee's own time.

Vote: Ayes: Peter Vastenhold, Obie Slamon
Nays: Jackie Keene

Abstained: Pat Valentine

MOTION PASSED

Abstained: Pat Valentine

MOTION PASSED

MOTION: A motion was made by Pete Vastenhold and seconded by Pat Valentine to approve the Preliminary Budget by ExED, submitted to LAUSD by ExED.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

BUSINESS UPDATE:

Marshall reported that he met with LAUSD regarding the facilities. The Local Control Accounting Plan needs to be approved by the June 25, 2014 meeting.

COMMITTEE REPORTS: None

OLD BUSINESS: None

PRINCIPAL'S REPORT:

Mr. Fehte reported that the counselors identified students who needed prom dresses for the upcoming Prom Saturday evening and dresses were provided for them free of charge. Finals will take place in one week. ECRCHS will be running Summer School June 11-July 23rd. Summer school is available to everyone. ECRCHS will be offering some AP classes and higher math classes.

Senior Awards night is coming up and the Board members are invited to attend.

Board members are invited to attend Graduation on Tuesday, June 3rd at 6pm.

They are also invited to attend the T.R.A.M., end-of-the-year lunch meeting on June 2nd at 1pm.

ECR sports update:

Baseball team seeded #1

Boys Basketball - the 2014 Division 1 LA City CIF Champions

ECR Softball – the 2014 Hart Tournament Champions

ECR Tennis team lost by ½ point.

ADJORNMENT: The meeting was adjourned by Treasurer Jeff Falgien at 5:14pm and the Board went into Closed Door Session to address personnel issues.

CLOSED SESSION: The closed session was called to order by Jeff Falgien, Treasurer at 5:15pm.

MOTION: A motion was made by Obie Slamon and seconded by Peter Vastenhold to approve to employ on a temporary basis, CalPERS retiree Garry Baker until a replacement can be found during the school's expansion. Also, to employ on a temporary basis, CalPERS retiree Diana Ryan until a replacement can be found while the school replaces its senior office staff, and to release all other retirees.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Obie Slamon and seconded by Pat Valentine to approve the one-time bonuses and annual stipends to be paid in June.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Pat Valentine and seconded by Peter Vastenhold to approve Dave Fehte's and Marshall Mayotte's contracts for 2014-2017.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

The CBO informed the Board of the bonuses the Principal is entitled to at the end of the academic year that the CBO will authorize after June 30, 2014.

MOTION: A motion was made by Obie Slamon and seconded by Pat Valentine to approve giving the CBO authority to pay out the Principal's end of the year payroll adjustment.

Vote: Ayes: Peter Vastenhold, Pat Valentine, Obie Slamon, Jackie Keene
Nays: none

MOTION PASSED

ADJOURNMENT: The meeting was adjourned by Treasurer Jeff Falgien at 5:58pm.

Respectfully submitted by Terri Keas

