

El Camino Real Charter High School Board
5440 Valley Circle Blvd. Woodland Hills, CA 93167 (818)595-7500

MEETING MINUTES
Wednesday, April 15, 2015
4:00 pm

CALL TO ORDER: The meeting was called to order by Jeff Falgien at 4:04pm.

ROLL CALL: Board members present: Jeff Falgien, Jon Wasser, Obie Slamon, and Odus Caldwell. Also present were Principal Dave Fehte, CBO Marshall Mayotte, Controller Duc Quach, and Terri Keas. Absent: Peter Vastenhold, Jackie Keene and Dennis Thompson.

APPROVAL OF MINUTES:

MOTION: A motion was made by Odus Caldwell and seconded by Jon Wasser to approve the Minutes of the March meeting amended to include visitor Dick Sheinberg.

Vote: Ayes: Odus Caldwell, Obie Slamon and Jon Wasser
Nays: none

**MOTION
PASSED**

SECRETARY'S REPORT: No Secretary's Report this month

COMMITTEE REPORTS: None

FINANCIALS:

MOTION: A motion was made by Jon Wasser and seconded by Obie Slamon to designate the EPA (Education Protection Account) funds to instructional programs, mainly for certificated salaries, and supplemental programs.

Vote: Ayes: Odus Caldwell, Obie Slamon and Jon Wasser.
Nays: none

MOTION PASSED

MOTION: A motion was made by Obie Slamon and seconded by Jon Wasser to approve the January check register, which was held over for approval because it did not include the details of the credit cards purchases.

Vote: Ayes: Odus Caldwell, Obie Slamon and Jon Wasser
Nays: none

MOTION PASSED

Jackie Keene arrived at 4:14pm.

MOTION: A motion was made by Jon Wasser and seconded by Obie Slamon to approve the February check register and credit card purchases.

Vote: Ayes: Odus Caldwell, Obie Slamon and Jon Wasser
Abstained: Jackie Keene
Nays: none

MOTION PASSED

MOTION: A motion was made by Jon Wasser and seconded by Jackie Keene to approve moving \$1MM from the operating account to the Schwab account to purchase CD's for a term of less than 2 years to set aside for future construction.

Vote: Ayes: Odus Caldwell, Obie Slamon, Jon Wasser and Jackie Keene

Nays: none

MOTION PASSED

Controller Duc Quach presented the results of the evaluation he and ECR's Marketing Director, Melanie Horton, conducted, comparing four firms considered for contracting as ECRCHS' back office provider. Their recommendation is to enter a 2 year contract with EdTech, which offered a more comprehensive service package than the other three companies. EdTech's 2-year contract is competitively priced and EdTech is better suited to work with a school the size of ECR. We have previously worked with EdTech for consulting.

MOTION: A motion was made by Jackie Keene and Jon Wasser to hire EdTech on a 2 year contract at a cost of \$195,000.00 as ECR's back office provider for the 2015-16 school year.

Vote: Ayes: Odus Caldwell, Obie Slamon, Jon Wasser and Jackie Keene

Nays: none

MOTION PASSED

CBO'S FINANCIAL UPDATE REPORT: Marshall reported that we are working with Milliman on the actuarial study for Retiree benefits. We are working with Tenant, Cheng and Rothenberg to set up the 501(c) which gives ECRCHS more options to invest. The estimate for Retiree benefits is expected to be in the ballpark of \$20MM. We are working on the UTLA contract which will have budget implications going forward. The ADA is the same as January – even though the income is high, some spending on purchases will not reflect on this month's income statement, so the numbers will be lower.

The LCAP is about 90% done. We have hired Carol Barkley from EdTech to review our LCAP and make sure it's in line with our Charter Petition so if any changes need to be made they will be ready for the approval at the June Board meeting.

OLD BUSINESS: None

NEW BUSINESS: None

PRINCIPAL'S REPORT: Mr. Fehte reported that LAUSD approved \$1MM to redo the turf on the football field, starting after graduation. The first football game in the fall is an away game and we might play at Pierce College or have away games until the field is done. The LCAP is going well. ECRCHS' Charter is up for renewal and Alternative Education. We're starting to write Charters for the proposed elementary schools. The testing today went really well – attendance seemed good. Common Core is coming up. This will be the first baseline year. Testing will be online. Every student will have an iPad for testing. Graduation speeches are coming up. Graduation is June 4th and Mr. Fehte invited the Board members to attend graduation seated on stage again this year. Jazz Band is going to perform at West Hills Hospital for a ceremony honoring 1st Responders. Baseball's up 3-0 in the second inning. Summer School is coming up and a list of the Summer School teachers should be posted next week.

ADJOURNMENT:

MOTION: A motion was made by Jon Wasser and seconded by Peter Vastenhold to adjourn the meeting to Closed Session to discuss a personnel issue.

Vote: Ayes: Odus Caldwell, Obie Slamon and Peter Vastenhold, Jon Wasser and Jackie Keene

Nays: none

MOTION PASSED

The meeting was Adjourned at 5:38pm and the Board went into Closed Session.

The Closed Session was adjourned by Jeff Falgien at 5:48pm.

Respectfully submitted by Terri Keas.