

*El Camino Real Charter High School Board*  
5440 Valley Circle Blvd. Woodland Hills, CA 93167 (818)595-7500

MEETING MINUTES  
Wednesday, October 15, 2014  
4:00 pm

**CALL TO ORDER:** The meeting was called to order by President Jeff Falgien at 4:02pm.

**ROLL CALL:** Board members present: Jeff Falgien, Jon Wasser, Peter Vastenhold and Otis Caldwell. Also present were Principal Dave Fehte, CBO Marshall Mayotte and Terri Keas.  
Absent: Jackie Keene, Obie Slamon, and Sharon Weir.

**APPROVAL OF MINUTES:** The Minutes of the September 17, 2014 meeting should be corrected to state that the Motion to Adjourn the September 17<sup>th</sup> meeting was made by Peter Vastenhold and Seconded by Jon Wasser. The Minutes were Approved as Amended.

**CHAIRPERSON'S REPORT:** The Boys' Football will be playing at Granada Hills this week.

**CBO'S REPORT:**

**MOTION:** A motion was made by Jon Wasser and seconded by Peter Vastenhold to approve the July Check Register.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold  
Nays: none

**MOTION PASSED**

**MOTION:** A motion was made by Peter Vastenhold and seconded by Otis Caldwell to approve the August Check Register.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold  
Nays: none

**MOTION PASSED**

**MOTION:** A motion was made by Jon Wasser and seconded by Peter Vastenhold to use the Hourly Rate Schedule from the LA CIF Section Gold Book for pay rates for sporting events. If a pay rate can't be located for a position in the Gold Book, we will use the Pre-Charter rate until the position is defined in the Salary Table.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold  
Nays: none

**MOTION PASSED**

**MOTION:** A motion was made by Jon Wasser and seconded by Peter Vastenhold to approve the hiring of a Controller.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold

Nays: none

**MOTION PASSED**

**CBO'S REPORT:** Marshall stated that at the September 17, 2014 meeting he reported that teachers Natasha Zwick and Karen Ritchie will be paid a Stipend for ELCAP for last year. He neglected to mention that teacher Mark Sakaguchi will also be paid the Stipend for ELCAP for last year.

We have delayed going with the "Skoolive" kiosks on campus while we do our due diligence on researching a realistic revenue the kiosks might generate as opposed to the company's estimate. We are also exploring other options including Enplug, a similar digital signage and social media display, which would give us more control over content.

We are now working with LAUSD to get the District's approval on any facility changes/improvements to the campus.

We are continuing to work with Neo-Pacific Charter School Development Corp. on plans for the new campuses. The first community meeting with the Woodland Hills Home Association regarding the plans for the 3 new campuses will take place on October 22, 2014 at Kaiser. At least two more meetings for each campus will be held. Flyers will be mailed to homes within a 500' radius around the campuses to inform anyone interested who might want to attend the meetings and make comments.

Marshall reviewed the latest financials from ExED. Student attendance is approximately 100 students more this year over last and it looks like we're on pace to have another good year financially. Our financials are strong.

**PUBLIC COMMENT:** None

**COMMITTEE REPORTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** A Motion was made by Jon Wasser and seconded by Peter Vastenhold to adjourn to Closed Session.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold

Nays: none

**MOTION PASSED**

The meeting was Adjourned at 4:49pm and the Board went into Closed Session to discuss a personnel issue.

**MOTION:** A motion was made by Jon Wasser and seconded by Peter Vastenhold to adjourn the Closed Session.

**Vote:** Ayes: Otis Caldwell, Jon Wasser and Peter Vastenhold

Nays: none

**MOTION PASSED**

The Closed Session was adjourned at 5:38pm.

Respectfully submitted by Terri Keas