

El Camino Real Charter High School Board
5440 Valley Circle Blvd. Woodland Hills, CA 91367 (818)595-7500

BOARD MEETING MINUTES

PRINCIPAL'S CONFERENCE ROOM

Wednesday, November 20, 2013

4:00 pm

- 1. CALL TO ORDER:** The meeting was called to order by Shukla Sarkar at 4:01pm.
- 2. ROLL CALL:** Board members present: Pat Valentine, Jackie Keene, Larry Rubin, Jeff Falgien and Shukla Sarkar and Obie Slamon. Also present were Dave Fehte, Marshall Mayotte, Terri Keas, ECR parents Milan Vukovic, Tequan Stewart and visitor James Thomas.
- 3. PRINCIPAL'S REPORT:** The Principal's Report was given out of order because Mr. Fehte had a conflict in his schedule and had to leave early.

Mr. Fehte gave an update on the negotiations on the contract with UTLA. ECR was originally going to piggyback with LAUSD's contract with UTLA but because of future financial concerns over lower funding (due to our low free and reduced lunch meal population) we need a contract tailored to ECR.

Mr. Fehte reported that there were 4413 fewer student absences this year as compared to the same time last year (2012-13=17,173 absences; 2013-14=12,760 absences) resulting in a savings to date of \$145,629.00.

The total teacher absences for the 2012 school year, as of Nov. 11, 2012, was 386 absences @ a cost of \$300.00 = \$115,800.00. The total teacher absences for the 2013 school year, as of Nov. 11, 2013, was 222 absences @ a cost of \$300 = \$66,600.00. The total savings year to date on substitutes: \$49,200.00.

- 4. APPROVAL OF MINUTES:** Minutes for the October meeting were approved as read.

Fernando Delgado joined the meeting.

- 5. CHAIRPERSON'S REPORT & ANNOUNCEMENTS:** No Chairperson's report or announcements from Shukla Sarkar.

- 6. MARSHALL MAYOTTE:**

MOTIONS:

Moved: Pat Valentine/Seconded: Jeff Falgien for approval of Staples card to Yvonne Halski.

APPROVED: Unanimous.

Moved: Larry Rubin/Seconded: Jeff Falgien for approval of credit card for teacher Melissa Charter to

purchase food and supplies for her cooking classes.

APPROVED: Unanimous.

The LACOE Bulletin was skipped – no approval needed at this time.

Moved: Jeff Falgien/Seconded: Jackie Keene to approve the September check register, which was reviewed by Jeff Falgien.

APPROVED: Unanimous.

Moved: Pat Valentine/Seconded: Jeff Falgien to approve the 2013-14 Pacific Western line of credit for \$4.5 million at 1% above Prime with Dave Fehte as Executor of the loan documents (Mr. Fehte has always been the Executor).

APPROVED: Unanimous.

Moved: Jeff Falgien/Seconded: Obie Slamon to approve to update our fiscal policies needed to be included in the proposal agreement to be submitted by December 2nd. Changes have been made to the flow of responsibilities of the financial custodians and what they have access to (changes are on pages 2 and 3). The changes were needed for the RFD and to clean up our policies. This is the 3rd revision.

APPROVED: Unanimous.

Moved: Pat Valentine/Seconded: Jackie Keene to approve a few corrections to the 2012-13 Financial Audit. The corrections include the Board members terms and expirations, minutes, incorrect ADA (based on 15 students too few) was given to the auditors at the time of the audit. These financials need to be in the December 2nd RFD. Our net income is pretty much as expected. The report was reviewed by Jeff Falgien. The corrected audit will be resubmitted.

APPROVED: Unanimous.

Business update: There are concerns with the UTLA negotiations whether we can afford to follow the same agreement between UTLA and LAUSD if they negotiate an increase teacher salaries, because our average teacher salaries are \$76,000-\$86,000, LAUSD's highest pay is \$80,000 and their average is \$70,000. We have a low turnover rate, lower funding and high staff cost. If LAUSD raised their salary scale and we froze ours at current levels we should be OK. We can't match LAUSD's insurance costs until there is equal funding. The voters approved to send money to the lower income area schools. Our UTLA Rep Karen Ritchie, is aware of this.

LAUSD is building new schools, we'll need to build our own. The Bond money might pay for 30% and we would pay 70%. We get last consideration because of our low Free and Reduced Population.

No action item: Larry Rubin asked for the Board to be updated regarding the UTLA negotiations regularly.

Marshall will work with Jeff Falgien on Mr. Fehte's contract. The attorney did not get back to us. When approved by the attorney, the contract will be presented to the Board for approval.

7. Committee Reports:

The Budget & Curriculum Committee meets the third Thursday of each month and the first meeting is tomorrow. Larry and Shukla will attend.

8. Old Business:

Larry Rubin asked if the Board has seen the criteria for the bonuses. If bonuses are planned to be paid the first of the year, the criteria first needs to be reviewed by the Board. Guidelines for two conditions were included in the Budget for this year. Were the school objections met? Shukla will research criteria for bonuses and will include it on the Agenda for next month.

9. New Business:

Fernando Delgado presented the new website which just went live. 1500 other schools use this company, Edlio, and the website is mobile compatible. The information on the site will be maintained by Dean Bennett and Leana Buccellato. Teachers will be monitored on posting student assignments in Aeries.

MOTION:

Moved: Larry Rubin/Seconded: Pat Valentine to nominate Jackie Keene as official Board Secretary.

APPROVED: Unanimous.

MOTION:

Moved: Obie Slamon/Seconded: Larry Rubin to create a Review Audit Committee of Board members Jeff Falgien and Shukla Sarkar.

APPROVED: Unanimous

The meeting was adjourned at 4:51pm.

The Board went into closed Executive Session to discuss a personnel matter and adjourned at 5:32pm.

Respectfully submitted by Terri Keas